



ADMISSIONS POLICY

INTRODUCTION

The King's School, Harpenden, is an independent, non-selective, co-educational Christian school in Hertfordshire. We draw our pupils from a wide area of Hertfordshire, Bedfordshire and north London. Children come predominantly from Christian families who are committed members of a local church.

We seek to give our pupils an excellent education, enabling them to develop academically, grow in character, discover their worth and achieve their potential. Our vision is to partner with parents in supporting you in helping your children know God and be well prepared for His future for them. In doing so, we share with you in the privilege of helping pupils discover God's plan for their lives.

The school has no allegiance to any one denomination or church. The school draws pupils from a wide variety of churches and denominations.

ENTRY INTO THE SCHOOL

Applications will be considered for entry into all classes from Reception to Year 9. New pupils are not taken into Year 11 and Year 10 is only considered in exceptional circumstances. Applicants need to adhere to the process as set out below.

We will consider pupils from all backgrounds, nationalities and abilities. We usually accept pupils from families who are practising Christians. We will consider pupils whose parents may not come from a Christian background, but both pupils and parents must agree to the unique Christian nature and ethos of the school and agree to abide by these principles. We do not accept pupils whose families are practising other religions. We respect the right of everyone to follow and adhere to the practices of any religion they choose. However, actively following another religion will only bring home and school into conflict which would not be in the best interest of the child.

We will consider pupils who may have Special Educational Needs but they will only be offered a place if it is felt that the school can cater for their educational needs in the context of a particular class. We will consider pupils who have an EHCP, but the offer of a place will only be made by the school if we can cater for the needs documented and if additional funding is provided where specific support is required on the EHCP.

We may not be able to offer a place if a class is deemed to be full. The school has a maximum class size of 22. Our Primary classes are usually smaller than this and might be deemed 'full' at 16 or 18.

Priority entry

Priority for entry is given to siblings. For Year 7 entry, priority is given to pupils already at our school in Year 6. For Foundation class entry, priority is given to pupils at Highfield Preschool.

Entry Procedure - Parents whose pupils are new to The King's School

Parents may contact the school to book an initial appointment with the Headteacher, which will include a tour of the school. Parents are then invited to apply for a place, using our application form, accompanied by the application fee. Where appropriate, we will invite a pupil in for a 'taster' day, so that they can experience being in the school and we can see how they respond in the classroom setting and how they engage with the curriculum. Pupils may be asked to stay for multiple 'taster' days as



required. We may also invite parents in for a second meeting if there are areas of need to discuss further.

We then review paperwork provided, in particular a child's most recent school report, and then potentially an offer of a place will be made if both parties are wanting to move forward and there is space in the class. If a class is full, the 'offer' would be in the form of an invitation to go on our waiting list for that year group.

We do consider admissions for children who are out of year group (in terms of their date of birth).

Entry Procedure - Parents who already have pupils in The King's School

The procedure is as above, although the initial meeting/tour with the Headteacher will not be necessary.

Entry Procedure - Foundation Class (Reception)

Pupils will be taken into Foundation Class in September preceding their 5th birthday. We do consider later entry points during the year, but please come and discuss this with us, as we generally find that children settle better if they start in September with the rest of the class, even if they are a summer birthday. All Foundation class pupils are then invited in, with a parent, for a short (30 minute) taster play session, usually late in the Spring Term before the September start. This is then followed up with a longer session early in the Summer Term, and then a full induction day, usually in July, which is attended without parents present.

Pupils from Highfield Preschool

Admissions follows the same process as listed in the 'Entry Procedures for New Pupils' above. Our Foundation Class teacher will liaise directly with the Manager of the Preschool to discuss any information that we need to be aware of. On the rare occasion that both feel that a pupil would benefit from more time in the Preschool, and therefore a delayed school start, we would then discuss this with you. Parents who are new to The King's School (this is their first child to enter the school), will be invited to a meeting with the Headteacher, as per our normal admission procedure.

Pupils not from Highfield Preschool

Please follow the entry procedures for new pupils. We will be in touch with your child's nursery/preschool setting to discuss their individual needs and progress, and will invite your child in for the taster sessions listed above.

REVIEW

This policy will be reviewed regularly by the Headteacher and revised as deemed necessary.

Reviewed: September 2021

**Legislation: [Equality Act 2010](#)
[The Education \(Independent School Standards\) Regulations](#)**